



Indiana Board of Pharmacy
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Providing Industry Information with a Community Approach

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Important News Update

Attention all individuals holding a [Pharmacist Intern registration](#), your registration expires at the end of April and beginning of May. **The renewal cycle for all intern registrations began on 3/1/2011.** You will be

getting renewal forms via email or the mail address provided on record with the Indiana Board of Pharmacy. If you have relocated during the last year, please make sure to go online and update your address

address information with the Board. Interns must hold a valid (unexpired) registration to continue participating in summer jobs or rotations. ❗

Comments from

INSPECT, Indiana's prescription monitoring program, is a free tool available to practitioners and pharmacies which allows users to view a patient's controlled substance dispensing history. We welcome all practitioners to register with us to use this service which is available at any time from any computer.

Register by going to <http://www.in.gov/inspect> and clicking "Login or Register."

Please note that due to a system-wide upgrade beginning 12/1/2010, INSPECT has encountered several issues which have caused delays to the program functionalities. Detailed information on this

upgrade, our delays and an open apology letter to all users are available at www.in.gov/inspect. Uploading pharmacies have until 4/1/2011 to be compliant with all new reporting requirements. Please see our website for more information on those requirements. ❗

Notes from the Director, Phil Wickizer

Welcome to what is the first in an ongoing series of monthly newsletters designed to keep you up-to-date on the latest happenings at the Indiana Board of Pharmacy. Each newsletter will offer a note from the current Board President or Board member, the Board Director, a member of our Compliance Team, a note from INSPECT, and a series of common questions the Board received during the prior month. It will also include various miscellaneous updates on

topics such as pending legislation and rules.

In the last year, we have made several improvements in other outreach capabilities to help communicate important issues involving pharmacy to you, the licensee. We now maintain an active Facebook page where we post relevant stories affecting the profession and ongoing updates of happenings at the Board of interest to licensees. Feel free to like our page and receive updates in your personal news feeds when

we post new stories or updates. We have also made several additions to our website designed to help facilitate licensing of both pharmacy professionals and facilities. Please take some time to explore the site at www.bop.in.gov; in particular, we have made available the latest version of the Indiana Pharmacy Law Compilation and we encourage anyone that is interested to download it for their personal and business use. It is available in either PDF or Word format. ❗

Message from the Board President, Bill Cover, R. Ph.

My name is Bill Cover and I was recently named President of the Indiana Board of Pharmacy. I

served on the Indiana Board of Pharmacy since July of 2005 when I was appointed by Governor Mitch Daniels. In

addition to serving on the Board, I am an 18 year employee of the Walgreens Company. As Corporate

Indiana Board of Pharmacy

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Suggestions and Comments

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Message from the Board President cont. from p.1

Manager of Pharmacy Affairs for Walgreens, this position allows me to appear and be involved with other State Boards across the United States. A national perspective helps guide the way I serve on this Board and protect the Citizens of Indiana. I look forward to the coming year in this leadership role.

Also, as the incoming President of the Board of Pharmacy, I am pleased to announce that we

just recently published the inspection criteria for [Pharmacies](#), [HME providers](#), and those providers with [CSR's](#). The links can be found on the announcement section of our homepage. The current inspection system, utilizing laptop based software, was created to provide consistency to the inspection process and also help our compliance officers to ensure patient safety standards are met. This system

also provides statutory or regulatory references for each criteria of inspection to educate providers on how to achieve compliance. Providing the inspection criteria in advance should allow for more efficient inspections and be a guidance document for providers and qualifying pharmacists. 📄

Compliance Calling, Eric Percy

Indiana Board of Pharmacy Compliance Officers have noticed a disturbing trend taking place in pharmacies throughout Indiana, not assigning the correct Prescriber and DEA number for prescriptions filled at the pharmacy. This trend not only compromises the integrity of information submitted to the INSPECT database, it also places pharmacies and pharmacists in jeopardy of being issued fines and/or letters of reprimand by DEA as well as Medicare and Medicaid Fraud investigators.

How does this happen? Pharmacy staff often get into the habit of choosing the first practitioner for an office with multiple practitioners or the first

DEA number that appears on their computer screen, especially when the pharmacy is extremely busy. Prescriber information can be overlooked during the final check performed by the pharmacist when there are multiple prescriptions in the waiting bin awaiting final approval by the pharmacist. The pharmacist is very busy during this time ensuring that the correct medication is given to the correct patient; often the prescriber information is assumed to be correct after the correct medication and quantity are verified.

Compliance Officers and the Board understand that pharmacies are busy especially around holidays and weekends.

Pharmacists are ultimately responsible for ensuring that the information entered into the pharmacy system is correct. The solution to solving this problem is attention to detail. If there is any question as to which practitioner prescribed your patients' medication, it is always best to verify the prescription rather than taking the chance that the information entered into your pharmacy system is incorrect. 📄

Useful Links

- [BOP Homepage](#)
- [INSPECT](#)
- [Report Theft or Loss of Controlled Substance](#)
- [Board Meeting Dates](#)
- [Board Minutes and Agenda](#)
- [Pharmacy Laws and Regulations](#)
- [Indiana Code and the Indiana Administrative Code](#)
- [Office of the Attorney General](#)
- [License Litigation Search](#)

FAQ: Asked and Answered

A large portion of a Case Manager's job is responding to questions from applicants regarding the licensure process. This section will provide answers to the questions we hear most often, as well as offer application tips to help speed up processing. If you have a specific question you would like to see answered in future issues, feel free to ask (see contact information at the end of the article). See below for this month's lucky question winners!

Q: Who do I make out my fee check or money order to?

A. Indiana Professional Licensing Agency.

Q: How long will it take for my application to get processed?

A. Generally, a normal application will take 5 to 10 business days to process from the day we receive it. Sometimes we get them completed faster, but that is a function of how many

applications are currently being processed at any given time, and if there are any exceptions or problems with the application itself.

Incomplete applications can significantly slow down the process. For individual applicants, e.g. Pharmacy Technicians or Pharmacy Interns, something as small as an incomplete address, failure to sign a page or missing documentation can double or triple the time it takes to complete application processing. For facility applications, especially Indiana state locations that require inspections prior to licensure, incomplete information, missing or incorrect documentation or other issues with initial applications can add months to completing the process.

To avoid time delays, research the requirements thoroughly prior to submitting an application. The Board of Pharmacy website, www.bop.in.gov, has a wealth of

information on the requirements for all application types we process, including instructions for additional documentation that may be required for applicants that have exceptions to requirements. To read up on a particular application type, click [Licensee Information](#), and then click the application of interest. Each category will have complete process information, along with links to applications and other relevant forms. Taking a little time to read the information can save a lot of time later, and get you licensed faster.

If you have questions you would like to see published here, or comments on this article, you can submit a request to the following email address:

BOP Group Email:
pla4@pla.in.gov

Please include NEWSLETTER in the subject line. 📧

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